

**Board Attendees:** Tim Dow, Nancy Coffin, December Fortin, Scott Burns, Deborah Brown, Bill Grimm, Susan Hallett- Cook,

**Absent Board Members:** Lisa Tremblay, Robin Gargano, Shelly Henry, Marisa Carter

**Administration/Faculty:** Dan LeGallo – Superintendent, Amanda Bergquist – Business Administrator

**Others:** Mr. and Mrs. Robert Desrochers, Cathy Viau (School Board Clerk)

Superintendent Dan LeGallo called the meeting to order at 7:02 pm.

### **Salute to the Flag**

### **Election of Officers**

#### *Election of Chairperson*

**MOTION:** Tim Dow moved to nominate Deborah Brown for the position of SAU 18 Chairperson, seconded by December Fortin.

Deborah Brown accepted.

**Motion Carried – Unanimous**

#### *Election of Vice Chairperson*

**MOTION:** Nancy Coffin moved to nominate December Fortin for the position of SAU 18 Vice Chairperson, seconded by Tim Dow.

December Fortin accepted.

**Motion Carried – Unanimous**

#### *Election of Treasurer*

**MOTION:** Tim Dow moved to nominate Scott Burns for the position of SAU 18 Treasurer, seconded by Susan Hallett-Cook.

Scott Burns accepted.

**Motion Carried – Unanimous**

### **PUBLIC PARTICIPATION – Nothing**

#### *Approval, SAU School Board Meeting December 3, 2015*

**MOTION:** Tim Dow moved to accept the minutes of the SAU School Board Meeting of December 3, 2015 as corrected, seconded by Scott Burns.

**Motion Passes – 4 in Favor and 3 Abstained (Susan Hallett-Cook, Bill Grimm, Deborah Brown as they were not on the board for that meeting)**

## **OLD BUSINESS**

### *Update, Strategic Plan*

Discussion was held regarding continuing to supply student data to the board; the multiple testing done within the district; in-service days; and having Virginia Doyle (Curriculum Director) come to the next board meeting to discuss the math curriculum; what the I2 Committee has been working on; the decrease in the dropout rate; budget struggles surround ELOs; Alternative Program (going well); conferences and staff sharing of information when they return; focus on student centered personalized learning; retention; customized learning; and the current Strategic Plan Goals 1 thru 5. Discussion was held regarding the formation of a subcommittee to look at the Strategic Plan and identify key areas as well the vision of the district. Discussion was also held regarding performance/achievement, interactive education, process and procedure, community involvement, and key outcomes. The current plan runs out 2017. An email will be sent out the entire board asking if anyone is interested in joining the committee.

**MOTION:** Nancy Coffin moved to have the SAU 18 Board establish a Strategic Plan sub-committee, seconded by Scott Burns.

So far the following people volunteered to serve on the committee: Susan Hallett-Cook, Bill Grimm, Scott Burns and Nancy Coffin.

**Motion Carried – Unanimous**

### *Evaluation of Superintendent*

Discussion was held regarding the current Superintendent Evaluation and the coinciding policies. Due to the timeline being past at this point in the year, the following motion was made.

**MOTION:** Tim Dow moved to waive the current dates of Policy A 7 E-3 Superintendent Evaluation Procedure to read as follows: under bullet number 2 the date will be April 21, 2016; under bullet number 3 the date will be May 19, 2016; under bullet number 4 the date will be May 19, 2016; under bullet number 5 the date will be June 17<sup>th</sup>; under bullet number 6 the date will be July 1, 2016 for the school year 2015-16 but will return to the original dates for next year, seconded by Nancy Coffin.

Discussion was held regarding the need to establish goals for the SAU Board. There will be a need for a special non-public meeting to discuss the evaluations. The evaluation are due to the SAU in a sealed envelope by April 21<sup>st</sup>. An email will be sent to the remainder of the board.

**Motion Carried – Unanimous**

## **NEW BUSINESS**

### *Update, SAU Audit*

The 2012 SAU Audit management report and corrective action plan have been received and the 2013 audit is almost completed.

***Approval, 2016-17 SAU School Board Meeting Schedule***

**MOTION:** Bill Grimm moved to accept the 2016-17 SAU School Board Meeting Schedule as presented, seconded by Scott Burns.

**Motion Carried – Unanimous**

***Approval, Authorization for the Superintendent or Designee to hire personnel during the summer months***

**MOTION:** Tim Dow moved to authorize the Superintendent or Designee to hire personnel during the summer months, seconded by Lisa Tremblay.

This information will be brought forth later for informational purposes.

**Motion Carried – Unanimous**

**FINANCE**

There may be a fund balance of \$40,000-50,000 depending on revenue and indirect costs.

**POLICY*****Review and Discussion, Policy B13 – Public Participation at Board Meetings***

**MOTION:** Scott Burns moved to replace the current policy B13 Public Participation at Board Meetings to the New Hampshire School Board Association's (NHSBA) Policy BEDH Public Participation at Board Meetings as amended as first reading, seconded by Bill Grimm.

Under #2 remove the sentence "The Board will not entertain comments on items that do not appear on the agenda." In the second to the last sentence the word "Superintendent" is replaced with "SAU Board".

**Motion Carried – Unanimous**

***Review and Discussion, Policy B4 – Regular SAU 18 Board Meetings***

Currently there is not an SAU Policy Committee. An email will be sent out to ask if anyone would be interested in being on this committee. Deborah Brown will also be reviewing the SAU Policies and come up with suggestions. It was thought that 5-6 policies or a section at a time could be brought forth at each SAU Board Meeting for review and approval until they are complete.

**MOTION:** Tim Dow moved to authorize Superintendent LeGallo and SAU Board Chair to begin working on and reviewing current policies and bring forth recommendations at the next board meeting, seconded by Nancy Coffin

**Motion Carried – Unanimous**

**MOTION:** Tim Dow moved to allow the Superintendent or designee to recode the policies to match up with the NHSBA Policies when possible, seconded by Scott Burns.

**Motion Carried - Unanimous**

*Non-Public Session – RSA 91-A: 3 – None*

No additions.

*Policy participation - None*

**Adjournment**

**MOTION:** Tim Dow moved to adjourn the meeting 7:55 pm, Scott Burns seconded.

**Motion Carried - Unanimous**